



## COURSE INFORMATION SHEET

### PHILADELPHIA CITY IMMERSION PHILADELPHIA, PA

Onsite portion of class **October 1-10, 2021**  
Online portion of class **October 1 - December 31, 2021**

#### Site Coordinator

**Deborah Weeks-Coleman** will be the Site Coordinator for this class. She is your go-to person! Please be sure you are communicating with her about your flight itinerary, where you will be staying, and whether you have any food allergies. Her information is:

**Deborah Weeks-Coleman**  
[ohscharm2@gmail.com](mailto:ohscharm2@gmail.com)  
(267) 474-6754

The following information in reference to the above course is *September 9, 2021* (this date will be changed if new information has been added).

#### Students To Do List

1. Make your own air, hotel and ground arrangements.
2. Email or fax: flight itinerary, picture page of passport, food allergies to the Site Coordinator
3. Please email the Site Coordinator any food allergies you have.

**Students are responsible for making their air travel. Please be advised:**

1. Not a US Citizen? Advance planning is key. Rules and regulations on entering the US will depend upon the country in which you reside. Visit [www.traveldocs.com](http://www.traveldocs.com) for current travel rules.
2. Email your flight itinerary along with a copy of the photo page of your passport (only if flying to the US from another country) to the Site Coordinator.

## Flight Information

**Local Airport: Philadelphia International Airport. Airport code: PHL**

**Low Airfares:** If you are looking for economically feasible air prices, try:

[www.cheapfares.com](http://www.cheapfares.com)  
<https://www.expedia.com/>  
<https://www.flyex.com/>  
<https://www.hopper.com/>  
<https://www.kayak.com/flights>  
[www.orbitz.com](http://www.orbitz.com)

**Insurance:** Flight or travel insurance is not included in your tuition. Students must obtain their own travel insurance through your airline or see [www.traveldocs.com](http://www.traveldocs.com)

**Recommended Travel Agency:**

**Delise Mitchell Travel Agent**  
Contact Information: 215-391-2717  
[lifemadesimpleOA1@gmail.com](mailto:lifemadesimpleOA1@gmail.com)

## VISA

**Entering the USA:** If you are *not* a US citizen, the country in which you reside will determine your need of a visa. Those students are advised to obtain a *business visa* to attend the class as a seminar related to their employment. Please contact BGU if you will need a letter of invitation for your application.

**Visa Organizations:**

**Travel Visa Pro Philadelphia**  
1500 Market Street  
12<sup>th</sup> Floor East Tower  
Philadelphia, PA 19102

**USCIS Local Office**  
Philadelphia Field Office  
1600 Callowhill Street  
Philadelphia, PA 19130

**Travel Document Systems**

Self-help online option  
[www.traveldocs.com](http://www.traveldocs.com)

## Hotels

**Students are responsible for their own housing reservations and payment.**

The following is a list of low, medium, high priced hotels within walking distance of the class.

1. Lowest Price Option – BGU has a “deal” for \$149.00 per night (**MUST be booked by Sept 15, 2021** refer to “The Philadelphia Immersion” for double beds; rate increase after Sept. 15)

**Sheraton Philadelphia University City Hotel**

3549 Chestnut St.  
Philadelphia, PA 19104  
Reservation Phone: 215-387-8000

2. Lower Price Option – rooms clean, quiet, smaller in size. \$189.00 per night

**Homewood Suites**

4200 City Avenue  
Philadelphia, PA 19131  
Reservation Phone: 215-966-3000

3. Medium Price Option - \$204.00 per night

**Hilton Philadelphia**

4200 City Avenue  
Philadelphia, PA 19131  
Reservation Phone: 215-879-4000

### Ground Transportation

**Students are responsible for making their own ground travel arrangements to and from the Philadelphia International Airport.**

Below are several options that could be used in Philadelphia.

All City Cab .....	215-467-6666 .....	\$40.00
Capital Cab .....	215-235-2200 .....	\$42.00
City Cab .....	215-492-6500 .....	\$42.00
Uber X .....	215-937-6937 .....	\$28.73
Shuttle Fare	<a href="https://www.shuttlefare.com/philadelphia_airport_shuttle_ph">https://www.shuttlefare.com/philadelphia_airport_shuttle_ph</a>	
Super Shuttle	<a href="https://www.supershuttle.com/locations/philadelphia-phl/">https://www.supershuttle.com/locations/philadelphia-phl/</a>	

### Driving Directions

BGU classes will be held at the following location:

**Christ of Calvary Covenant Church**

500 S 61st Street  
Philadelphia, PA 19143  
(215) 472-5548



### Fees

**Your account balance must be paid in full (including the Administration Fees) not later than two weeks prior to class start date.**

- **Onsite Administrative Fee** of \$450.00 covers the costs associated with this course that are outside of the normal tuition, such as transportation costs, and entrance fees to venues.
- **Spouse:** If your spouse will be accompanying you, the cost is \$25.00 per day plus the \$450 Onsite Admin Fee and \$50 Online Admin Fee for a total of \$750.00.
- **Educational Tour:** To attend as an “educational tour” your cost is \$900.00.

### General Information

- **Course Schedule:** Class starts October 1, 2020 and concludes on October 10, 2020. Due to flights schedules you may need to arrive Philadelphia, PA on October 1, 2021.
- **Packing:** BGU advises only *one* suitcase and *one* carry-on per person. Most often you will be carrying your own bags. Plan to carry on essentials, i.e. change of clothes, medication, etc. in case your suitcase doesn’t arrive with you.
- **Clothing:** Dress is generally casual. Average temperatures 61 F to 71F. Good walking shoes are a *must* for city excursions.
- **Extra Spending Money:** Not all meals are covered in the Onsite Admin Fee. Each student should have US dollars or an ATM card available prior to arriving. Currency exchange is available at the airport upon arrival. Since not all meals are included in your Admin. Fee, you can estimate an additional **\$50-75 per day** to cover extra costs.